



INTERNATIONAL ORIENTEERING FEDERATION



IOF FAMILY INVITATION

World Orienteering Championships 2024, Edinburgh

Dear IOF Family Member

We welcome you to a fantastic week of world class orienteering, IOF meetings and lots of other activities in Edinburgh, Scotland in the period 10-16 July 2024.

The “IOF Family” is defined as all that are (or were) involved with IOF activities:

- National Federation Presidents & Secretary Generals
- National Federation Personnel & other Officials
- Organisers of IOF Events (previous years and coming years)
- IOF Event Advisers & Senior Event Advisers
- IOF Council & Commission members
- IOF Personnel & others like Medical Experts
- Honorary President & Honorary Member

The WOC program is as follows:

Wednesday 10 July	WOC Event Office open (pm)
Thursday 11 July	WOC Event Office open Model Event / Technical Model Event
Friday 12 July	Sprint Qualification (am) Opening Ceremony Sprint Finals (pm)
Saturday 13 July	WOC Rest Day IOF Pre General Assembly
Sunday 14 July	Sprint Relay (pm)
Monday 15 July	WOC Rest Day IOF General Assembly IOF Family & Media Race IOF Family Dinner
Tuesday 16 July	Knock-out Sprint Qualification (am) Knock-out Sprint Finals (pm) Closing Ceremony Farewell Party

Welcome

The Scottish Orienteering 6-Day Event Company, along with partners British Orienteering, Scottish Orienteering Association, EventScotland, University of Edinburgh and the City of Edinburgh Council, is pleased to welcome you to the Sprint World Orienteering Championships 2024.

All WOC 2024 races will be staged in Edinburgh, a UNESCO World Heritage Site and the leading festival city in the world. Edinburgh is packed with historic tenements, the narrow and intricate alleys of the Old Town, the sweeping elegance of the Georgian New Town and, of course, the iconic 12th century Edinburgh Castle and 16th-17th century Palace of Holyroodhouse. Edinburgh is one of the most stunning and enthralling cities in the world, and welcomes international teams, spectators and other orienteers.

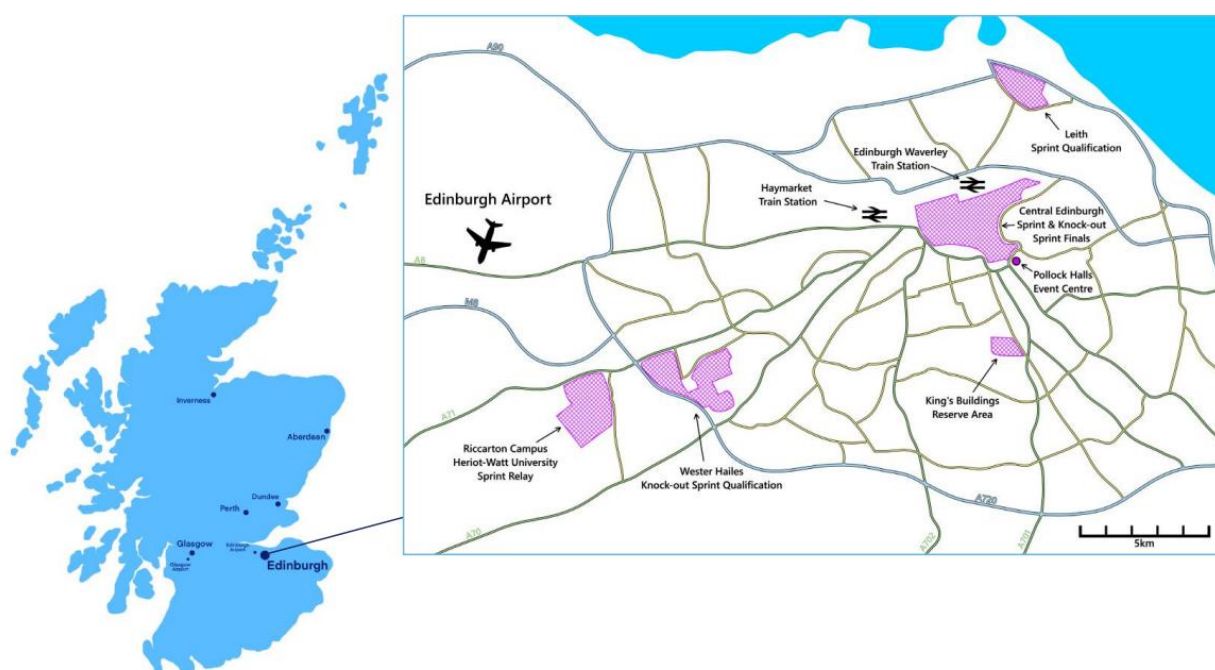
Event Centre

The WOC 2024 Event Centre, the WOC Office and the main athlete accommodation are all located at:

Pollock Halls of Residence
18 Holyrood Park Road, Edinburgh, EH16 5AY, Edinburgh
GPS co-ordinates: 55.940293, -3.1717960

Pollock Halls is 2km from Waverley rail station and 15km from Edinburgh Airport.

IOF Family members who need information on WOC 2024 embargo rules can find these at <https://eventor.orienteering.org/Events/Show/6106>. Please note updated embargo rules will apply from 1 July 2024.



Accreditation

Your accreditation fee as **IOF Family Member** is 40 GBP. This includes:

- Access to events arenas with big screen at all finals (including where ticketed)
- Admission to the IOF Family area with services at the event arena
- Drinks and snacks at the arena
- Competition maps
- Participation in IOF Family and Media Race

Additional services may also be ordered when registering:

- Transfer bus: cost 20 GBP. Event organiser transfer bus from event centre to race arenas and back (all races including qualification)
- City travel pass: cost 28 GBP. Public transport pass for bus and tram, for 20 single journeys in total. Valid from arrival until 21 July
- IOF Family Dinner: cost 50 GBP. This is on Monday 15 July from 19:30 at the Event Centre. This includes dinner (starter, main course, dessert, tea/coffee), one welcome drink and table water (other beverages and drinks must be paid separately). This service is subject to a minimum number of orders by 15 June.

IOF Family and Media Race

The IOF Family and Media race will take place on Monday 15 July, after the IOF General Assembly and before the IOF Family Dinner.

Registration and starts will be from 17:00 – 18:00, 1km from the Event Centre. There will be two urban courses (Short and Long). Full details will be available with accreditation.

WOC Tour

WOC Tour offers a range of orienteering races (including an indoor race), which are fully integrated with the official WOC Programme and use several WOC 2024 competition areas.

Event timings on Friday, Sunday and Tuesday are arranged to allow spectating (or helping) at the WOC races.

Full details including entry information is at <https://www.woc2024.org/woc-tour/>

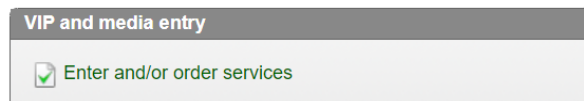
Enquiries

For any enquiries please contact wocoffice@woc2024.org

Registration and payment

All registrations for IOF Family Accreditation, IOF Family Dinner, and other additional services must be done in IOF Eventor. Which group to enter and how to get an IOF Eventor account is described in separate chapters later in the document.

Follow this link and enter under “VIP and media entry” in the top of the right column:



<https://eventor.orienteering.org/Events/Show/6106>

Normal deadline for registration and payment is 15 June 2024. Payments after 15th June must pay 50% addition to the fees. Registration is not valid until the full fees have been paid.

Late registration after 15 June 2024 will depend upon availability, and will have a 50% addition to the fees.

Payment must be made by bank transfer in pounds sterling (GBP). The payer must cover all bank charges. Invoices will be issued on request. Receipts will be issued on request and following receipt of payment. Contact finance@woc2024.org with any queries.

Payee: Scottish Orienteering 6-Day Event Co Ltd

Payee address: National Orienteering Centre, c/o Glenmore Lodge, Glenmore, Aviemore, PH22 1QU

Bank: Bank of Scotland PLC, PO Box 1000, BX2 1LB

Account number: 10238866

Sort code: 80-09-88

IBAN: GB30 BOFS 8009 8810 2388 66

BIC: BOFSGB21023

Meetings

The following IOF meetings are scheduled during WOC (local time):

	13 July	14 July	15 July	16 July
IOF General Assembly			11:00 – 15:00	
IOF Pre-General Assembly	13:00 – 17:00			
IOF Council	08:30 – 13:30	08:30 – 11:30		08:30 – 12:00
Global Dev. Commission		16:00 – 21:00		

Hotel accommodation

There are rooms reserved at special rates at the Event Centre at Pollock Halls for IOF Family, Guests and VIPs.

These rooms are limited and available on a first come first served basis.

How to Book

Guests should email reservations@ed.ac.uk and **MUST** please quote 'WOC - IOF Family & VIP' with their requests.

Dates

WOC rooms are held from 11th to 17th July.

For 1 or 2-day earlier arrivals or later departures, these will be subject to availability.

For Holland House and Chancellors Court rooms, additional nights will also be at the WOC rates. For Scholar Hotel, additional nights will be offered at current selling rates at time of enquiry.

Room Rates

Scholar Hotel

- £160.00 bed & breakfast deluxe for sole occupancy use
- £180.00 bed & breakfast deluxe for double occupancy use

Chancellors Court

- £120.00 bed & breakfast Twin room ensuite for double occupancy use
- £80.00 bed & breakfast Twin room ensuite for single occupancy use

Holland House

- £60.00 bed & breakfast Single room ensuite

Terms and Conditions for bookings

Full payment will be taken by credit or debit card at the time of booking.

Any bookings or rooms cancelled within 7 days of arrival date will be non-refundable.

Any bookings cancelled more than 7 days prior to arrival date will be refunded in full.

IOF Eventor Account and Photo

To enter as an IOF Family Member, you need an IOF Eventor Account with an added photo. If you do not have an IOF Eventor account, please create one by choosing «Create account» on the IOF Eventor page: <https://eventor.orienteering.org/>

To be able to produce accreditation cards, the organiser needs your photo. When you have created your account, you can find the “upload/edit photo” link under “My Pages”. Read more in this guide on the photo requirements: https://eventor.orienteering.org/Documents/IOF_Eventor_Photo_Guide_v1.0.pdf

If you have problems with the account, please contact eventor@orienteering.sport.

What group shall you enter and what title shall you write?

See table below which group to enter. Please always state your formal role or title in the entry and sometimes your ‘Federation’.

Entry group in IOF Family Category	Your role	What to enter in the Title field?
IOF Family	IOF Commission Member / Chairperson	Write 'IOF FootO Commission Member' or similar.
	IOF Experts / Working Group /Ethics Panel etc.	Write 'IOF Medical Expert or similar.
	IOF Event Advisers & Senior Event Advisers	Write “IOF Event Adviser” + Federation
	National Federation President/ Secretary General	Write Role + Federation
	National Federation Secretary General	Write Role + Federation
	National Federation Personnel/ Other official	Write Role + Federation
	Future WOC organiser	Write 'WOC 2024 Event director' or similar
	IOF WOC Project Manager, WOC 2024	Write Role
	IOF SEA + National Controller, WOC 2024	Write Role
	IOF Jury Member, WOC 2024	Write Role
	IOF President	Write Role
	IOF Council Member	Write Role
	IOF Office Personnel	Write Role

Welcome to WOC 2024 in Edinburgh!

