



INTERNATIONAL ORIENTEERING FEDERATION

Entry Guide

Media, IOF Family, IOF Officials, IOF Guests, Future WOC
Organisers

Welcome!

First, welcome to World Orienteering Championships! This is the “No 1 Orienteering Championship” and it will be a world class orienteering event to remember. We welcome media representatives and VIPs to follow the event at the front seat. If you have any questions, see below for contact details.

This guide is a complement to the Bulletins (1-4) that describes the event and entry timelines. Official information about the event is published here (including bulletins):

Organiser page: <https://woc2021.cz/>

IOF Eventor page: <https://eventor.orienteering.org/Events/Show/5814>

COVID-19 disclaimer

Depending on the development of the pandemic there might be changes to the ability for all groups to visit the event. There might also be changes to the access to services that is normally planned for each group. Follow the development and status on the organiser homepage: <https://woc2021.cz/>

IOF Eventor account and Photo

To enter in Media or VIP groups you need an IOF Eventor Account with an added photo. If you do not have an IOF Eventor account, please create one by choosing «Create account» on the IOF Eventor page: <https://eventor.orienteering.org/>

To be able to produce accreditation cards, the organiser needs your photo. When you have created your account, you can find the “upload/edit photo” link under “My Pages”. Read more in this guide on the photo requirements:

https://eventor.orienteering.org/Documents/IOF_Eventor_Photo_Guide_v1.0.pdf

If you have problems with the account, please contact eventor@orienteering.org.

Media

Contacts and more information

IOF Communication officer: iof@orienteering.sport

Event media contact: Tereza Vlčková (media@woc2021.cz, +420 606 668 793)

IOF Official communication resources on the web:

<https://orienteering.sport/iof/communication/>

Event organiser page for media:

<https://woc2021.cz/media/basic-information/>

Media Services

- Access to Media tent with table and chairs
- Wi-Fi, electricity and TV screen for following the arena production
- Maps for all races

- Working area at the arenas with access to printer
- Coffee/tea
- Participation in the IOF Family and Media race
- Parking close to the arena
- Access to photo control/zones (Depending on which photo access you are getting)

Entry Groups Media

Role	Entry group in Media Category	Comment
TV rights-holder (cameraman + reporter + TV commentators)	TV rights-holder	Write 'Employer' and a comment if needed
TV non-rights-holder (cameraman + reporter)	TV non-rights-holder	Write 'Employer' and a comment if needed
Writing journalist	Journalist - Writing	Write 'Employer' and a comment if needed
Still photographer	Photo	Write 'Employer' and a comment if needed. Note! There is a limited number of primary photo positions (Photo 1) and the IOF Communication manager decides which media that will belong to Photo 1 and Photo 2 groups.
Radio journalist	Radio	Write 'Employer' and a comment if needed

VIP entry (IOF Family, Future WOC organisers and IOF Officials and IOF Guests)

IOF Family

This is a new concept to motivate more people within the “IOF Family” to meet and enjoy the World Championships. We hope that the new concept will end up in more meetings and a good social atmosphere at the WOC arenas.

The “IOF Family” is defined as all that are (or were) involved with IOF activities:

- Honorary President
- Honorary Member
- IOF Invited Guests (IOF Partners, Sponsors)
- IOF Council
- IOF Commission members
- IOF Event advisers (all, not only Senior Event Advisers)
- Organisers of IOF Events (previous years and coming years)
- National Federation Presidents
- National Federation Secretary Generals
- National Federation other Officials
- IOF Office

IOF Family Services

Basic services

Accreditation gives access to the IOF Family tent in the arena. The accreditation fee (1000 CZK) cover basic services in the tent:

- Access to IOF Family tent with table and chairs, working area for meetings
- Wi-Fi, electricity and TV screen for following the arena production
- Maps for all races
- Coffee/tea
- Participation in the IOF Family race
- Parking close to the arena

Dining (not included in the basic fee):

- Food coupons will be available for purchase in the arena dining facilities and you can bring the food to the IOF Family tent. You can also bring your own food or refreshments and enjoy them in the tent.

Bring partners and children?

If you would like to have your partner to join the tent you shall enter as «IOF Family +1 partner». The partner will get reduced fee (50%).

Accompanying children can enter with you for free.

See table below which group to enter. Please always state your formal role or title in the entry and sometimes your 'Federation'.

What VIP group shall you enter and what title shall you write?

Entry group in VIP Category	Your role	What to enter in the Title field?
IOF Guest	IOF Guest	Write 'IOF Guest' + role/company
	Honorary President	Write role
	Honorary Member	Write role
	IOF Partners and Sponsors	Write Role + Company
IOF Family IOF Family +1 Partner	IOF Commission Chair	Write 'IOF FootO Commission Chair' or similar.
	IOF Commission Member	Write 'IOF FootO Commission Member' or similar.
	IOF Event Adviser	Write "IOF Event Adviser" + Federation
	National Federation President	Write Role + Federation
	National Federation Secretary General	Write Role + Federation
	National Federation Official	Write Role + Federation
Future WOC organiser	Representatives of future organisers of WOC	Write 'WOC 2022 Event director' or similar
Future WOC organiser + IOF Family	Representatives of future organisers of WOC that want to have access to the IOF Family Services (1000 CZK)	Write 'WOC 2022 Event director' or similar
IOF Official	National Controller	Write Role
	IOF Anti-doping officer	Write Role

Entry group in VIP Category	Your role	What to enter in the Title field?
	Contracted Doping Control Officer	Write Role
	IOF SEA/IT SEA	Write Role
	IOF WOC Project Leader	Write Role
	IOF Jury Member	Write Role
	IOF President	Write Role
	IOF Secretary General	Write Role
	IOF Council member	Write Role
	IOF Sports Administrator	Write Role
	IOF Communication Officer	Write Role
	IOF Marketing Manager	Write Role

Contact

If you have questions, contact iof@orienteering.sport

Invited VIP

The Invited VIPs are not managed through IOF Eventor entries. The Invited VIP service is for specific invitation from IOF and Organisers.

Invited VIP accreditation will be approved by Secretary General IOF and Event Director of WOC 2021.